**Friends of the Sonoma Valley Library Board Meeting – Minutes October 14, 2021**

Present: Madolyn Agrimonti, Ken Brown, Janet Constantino, Tom Haeuser, Chris Herman, Robin Kunde, Sabine Salek, Karen Sanders, Wayne Schake, Marge Thomas

*Note: Meeting was in the form of a Zoom conference.*

Meeting was called to order at 3:00 p.m.

Minutes of the September 2021 meeting approved

*New Business*: Robin has signed and submitted the vaccination certification for FOL volunteers, as required by County Administration.

*Unfinished Business*: See Book Sales report

*President*: No report

*Vice President*: Report on Friends and Foundations meeting: No new information, FOLs are trying to get book sales up and running and also encouraging longer library hours, and other continuing concerns

The Jane Kunde Trust is now at $870,637. No new projects are in the works.

*Secretary*: No report

*Treasurer*: Robyn was absent, but an abbreviated financial report was previously distributed, including overall status and October expenses/receipts to date.

*Member-at-Large*: The Star Volunteer Awards event was very successful. We accepted the award for Susan Shinomoto, our star volunteer, who was unable to attend.

*Membership*: No report

*Publicity*: No report

*Committees*

*Book Sales*: The report on October meeting with Tony, Janette, Robyn, and Robin, with an overview of how book sales and donations are handled now and what is needed to proceed, including chair person, volunteers or paid helpers for moving boxes and tables, better signage, a communication system that includes social media such as Facebook, Instagram. *Discussion included search for chair and sources for “strong backs”, need for job descriptions, most important need for a Chair.*

Janet read Tony’s letter expressing disappointment with the Board’s inability to facilitate filling the need for a Chair.

Wayne offered to take care of workforce needs through Rotary and other sources. Madolyn offered to facilitate job descriptions and recruit volunteers. A volunteer to manage a social media presence is needed.

Meeting adjourned at 3:40.

Annual Meeting immediately called to order.

One item of business: the election of a Secretary to replace Marge, whose term expires . Though several people had been approached, no one has been found to accept the position. *A Secretary must be recruited by next meeting in order to maintain the five-member Board and as well as to continue the duties of this office.*

Annual meeting adjourned at 3:50, followed by the LAB meeting, at which reports of Branch Manager, Commissioner, County Administration, and City Council were presented. A synopsis follows.

Branch Manager: Sabine reported that class visits and library staff visits to schools, and some programs are resuming, including an outside table for the League of Women Voters to register voters and provide information, a visit from a Hanna High School English class and Sabine’s visit to a high school world history class. The library offers three new student databases: Science Flix, for 4th-10th grade students, MakeMake, which contains Spanish language e-books and materials, and the Teen Resource Center, which offers information about finance, personal growth, and health to high school students. The staff was recently trained on how to use Purple VRS, a video relay service installed on one of our public computers that allows deaf and hard-of hearing patrons to connect with sign language, interpreters to make phone calls. Most programs are system-wide, including Hispanic/Latinx History Month programs planned by the library’s Latinx Advocacy Team and LGBTQ History Month programs planned by the library’s Queer Advocacy Team.

A new staff member, Brian Lym, a half-time adult services librarian, has just begun training and will be at the branch soon; interviews are starting for a full-time teen services librarian.

The most frequent question at the front desk concerns book donation days and times, and we are grateful that they are increasing

Curb side pick-ups have declined 99%, as in-person use of the library has increased significantly, with borrowing and visits trending

Commision: Tom reported that Joanne Sanders has resigned from the LAB. Ken Brown will step in as chair.

The new Bibliobus will be at our branch on Nov. 3, beginning 10:00 am.

A Zoom meeting for LAB members on the Facilities Master Plan is scheduled for Oct. 20.

There is a facility survey available to the public at sonomalibrary.org/news/facilities2021

Administration: Roseland Branch new facility, though small, is beautiful and exciting.

We are still responding to the pandemic situation. All staff and all volunteers are required to have been fully vaccinated. We are expanding in-person programs and outreach.

City Council: Vintage Festival, though modified, was very successful.

A small bridge at the Friar Creek and Broadway area is being installed to allow passage across rather than down and under the road.

Hotels and hospitality services report August as the busiest month in a long time.

The City as experienced significant changes, with 3 city managers in 18 months and resignation of council members. Election of a new Council member is on Nov. 3.